

# South Cambridgeshire District Council

## Community Chest 2011-2012 Guidance Notes



### What is the Community Chest?

The Community Chest is capital funding available to community and voluntary sector groups and organisations and Parish Councils. The funding has been made available to further improve quality of life in South Cambridgeshire.

The total amount of funding available from October 2011 until March 2012 is:

Financial Year	Total Community Chest
1 <sup>st</sup> April 2011 – 31 <sup>st</sup> March 2012	£32,000

### Who can apply?

Applicants must:

- Be a non-profit group or organisation based in South Cambridgeshire or benefiting South Cambridgeshire residents.
- Have a written constitution or mission statement.
- Have an elected committee or representative steering group.
- Be able to provide an up to date copy of their accounts and any relevant protection policies.

If your organisation does not have a written constitution, mission statement and/or relevant protection policies please contact Cambridge Council for Voluntary Service for advice in meeting these requirements. Please call 01223 464696 or email [enquiries@cambridgecvs.org.uk](mailto:enquiries@cambridgecvs.org.uk)

### What can be funded?

The project must:

- Be a one-off capital or revenue expense
- Relate to one of the South Cambridgeshire District Council priorities/aims listed overleaf.
- Meet local need.
- Ensure equality of access.

### How much can be applied for?

The maximum award is £1,000 in the financial year (April-March) and can be for 100% of the project's costs.

### **When can groups apply?**

Groups can apply at any time during the financial year; there are no closing dates for applications.

It is advisable to apply early in the year due to the limited amount of total funding available.

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### **What are the conditions of funding?**

Groups that are awarded a grant will be expected to comply with the following conditions as a *minimum*:

- Funding must only be used for the agreed purpose and spent within 12-months of the award being made.
  - Any publicity must acknowledge the award provided.
  - Unused grant must be returned to South Cambridgeshire District Council.
  - An end of project evaluation must be submitted to South Cambridgeshire District Council within 3-months of project completion.
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### **Community Chest 2011- 2012: SCDC Priorities/Aims**

- Being a listening council, providing first class services accessible to all
  - Ensuring that South Cambridgeshire continues to be a safe and healthy place for you and your family
  - Making South Cambridgeshire a place in which residents can feel proud to live
  - Assisting provision of local jobs for you and your family
  - Providing a voice for rural life
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### **For further information please contact:**

Kathryn Hawkes  
Partnerships Officer

South Cambridgeshire District Council  
South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

Tel. 01954 713290  
Email: [kathryn.hawkes@scambs.gov.uk](mailto:kathryn.hawkes@scambs.gov.uk)

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